

## ***Illinois Valley Regional Dispatch Board***

LaSalle, Peru, Oglesby & Mendota ETSBs

Meeting Minutes

November 24, 2020

### **CALL TO ORDER**

The meeting was held Tuesday, November 24, 2020. Due to Coronavirus COVID-19, the meeting was held remotely via the WebEx Conference Call Platform with the board, staff, press and public having the ability to participate in the meeting by dialing 312-535-8110 using access code 126-515-8094 and password 5272553. Chairman Andy Bacidore called the meeting to order at 10:00 a.m.

### **ROLL CALL**

Voting & Quorum Members Present:

Doug Bernabei, Jason Curran, John Duncan, Jeff Grove, Joe Hogan, Jeff King, Ron Popurella, Jason Quinn, Dennis Rutishauser, Vice Chairman Greg Kellen, Chairman Andy Bacidore. Absent: David Boelk (Hunt), Brian Fisher, Scott Harl, Doug Hayse, Dominic Rivara

Non-Voting Members Present: City of Spring Valley

### **MINUTES**

Chairman Bacidore presented the minutes of the IVRD meeting of October 27, 2020. Jeff Grove made a motion that the minutes be received and placed on file. Jason Curran seconded the motion. All in favor; motion carried.

### **PUBLIC FORUM (CITIZEN COMMENT)**

None

### **COMMUNICATIONS**

None

### **COMMITTEE REPORTS**

#### **FIRE/EMS OPERATIONS COMMITTEE**

None

#### **LAW ENFORCEMENT OPERATIONS COMMITTEE**

None

#### **BUILDING & GROUNDS COMMITTEE**

John Duncan reported the attorney is still working on the language of the Kmetz agreement. The final agreement should be ready by the next meeting. Jeff Grove suggested authorizing the Building and Grounds Committee and the IVRD attorney to move forward with the agreement once it is finalized and approved by the IVRD attorney. John Duncan stated he sees no reasons why IVRD would not move forward with the agreement once the attorney has finalized the language. Jeff Grove made a motion to approve, with recommendation from the IVRD attorney, the resolution approving and authorizing the execution of AIA document B101-2017 (agreement between owner and architect) and Rider "A" for performance of architect services for the design and construction of a new IVRD Dispatch Center for the Illinois Valley Regional Dispatch at the Peru Police Station (Owner: Illinois Valley Regional Dispatch and Architect: Kmetz Architects, Inc.) Joe Hogan seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Grove, Hogan, King, Popurella, Quinn, Rutishauser, Kellen and Bacidore voting aye; Boelk (Hunt); Fisher, Harl, Hayse, and Rivara absent; motion carried.

John Duncan provided information regarding the next two motions on the agenda. John Duncan reported reviewing the current building set up to accomplish the COVID 6-foot distance social distancing guidelines. When three TC's are working, they are unable to keep the proper spacing recommendation. PSAP Manager Fisher's station can take calls, but not dispatch. The first motion is to provide a fully functional dispatch area in PSAP

Manger Fisher's office. PSAP Manager Fisher will move to a different area. The cost estimate is between \$500 and \$750. The second motion is to purchase another full radio console now. The plan was always to purchase another radio console once the remodel was complete, however there is an advantage to purchasing it now and setting it up in Oglesby. It is about \$30,000-\$40,000 for a full console. It would be about \$7,500 to get it up and running in Oglesby. Having the console in Oglesby would help with COVID guidelines, would be beneficial during the remodel, and serve as a backup. To summarize, the first motion is to provide proper spacing between TC's and the second it to provide a backup console in Oglesby. Board members conducted general discussion on the items.

Jason Curran made a motion to approve authorizing Starved Rock Communications to move a Ztron radio to the PSAP manager's station. John Duncan seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Grove, Hogan, King, Popurella, Quinn, Rutishauser, Kellen and Bacidore voting aye; Boelk (Hunt); Fisher, Harl, Hayse, and Rivara absent; motion carried.

Jeff Grove made a motion to purchase a new radio console and authorize Starved Rock Communications to install it in Oglesby. Jason Curran seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Grove, Hogan, King, Popurella, Quinn, Rutishauser, Kellen and Bacidore voting aye; Boelk (Hunt); Fisher, Harl, Hayse, and Rivara absent; motion carried.

#### **PERSONNEL UPDATE**

Chairman Bacidore reported a part-time TC had to be let go for tipping off a person on some law enforcement action. The part-time TC has already been removed.

#### **LABOR MANAGEMENT COMMITTEE**

John Duncan reported the Labor Management meeting was cancelled due to the uptick in COVID cases. There are currently no pressing issues.

#### **IVRD PSAP MANAGER REPORT**

None

#### **CHAIRMAN'S REPORT**

Chairman Bacidore reported fire service was looking to convert to one radio frequency.

#### **FINANCIAL REPORT**

Chairman Bacidore presented and reviewed the November financial report. Doug Bernabei made a motion to receive and place the November financial report on file and to approve and pay bills in the usual manner. Jason Curran seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Grove, Hogan, King, Popurella, Quinn, Rutishauser, Kellen and Bacidore voting aye; Boelk (Hunt); Fisher, Harl, Hayse, and Rivara absent; motion carried.

#### **ACTIVITY REPORT**

Chairman Bacidore presented and reviewed the October Activity Report. Joe Hogan made a motion to receive and place the October Activity Report on file. Ron Popurella seconded the motion. All In favor; motion carried.

#### **OLD BUSINESS**

None

#### **NEW BUSINESS**

Jeff King made a motion to approve a quote from Ficek for a new UPS system at a cost not to exceed \$9,550.00. Jeff Grove seconded the motion. Melissa Carruthers called the roll with Bernabei, Curran, Duncan, Grove, Hogan, King, Popurella, Quinn, Rutishauser, Kellen and Bacidore voting aye; Boelk (Hunt); Fisher, Harl, Hayse, and Rivara absent; motion carried.

Jason Curran made a motion to receive and place on file a letter from the Village of Leland serving as notice of the Village of Leland's termination of agreement with IVRD for service. Jason Quinn seconded the motion. All in favor; motion carried.

**PUBLIC FORUM (CITIZEN COMMENTS)**

None

**EXECUTIVE (CLOSED) SESSION**

None

**SCHEDULE NEXT IVRD MEETING**

The next IVRD meeting will be at 10:00 a.m., Tuesday, December 22, 2020.

**ADJOURNMENT**

John Duncan made a motion to adjourn the meeting. Jason Curran seconded the motion. All in favor; motion carried. The meeting adjourned at 10:26 a.m.